

**ATASCOSA COUNTY
COMMISSIONERS COURT
REGULAR MEETING
COUNTY COURTROOM, SUITE 203
February 14, 2022
9 a.m.**

If after the commencement of the meeting covered by this Notice, the Commissioners Court should determine that a closed or executive meeting or session of the Court is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Court. Purposes for a closed or executive meeting or session permitted by the Act include the following:

- 551.071 Consultation with Attorney.**
- 551.072 Deliberation regarding real property.**
- 551.073 Deliberation regarding prospective gifts.**
- 551.074 Personnel Matters.**
- 551.076 Deliberation regarding security devices or security audits.**
- 551.0785 Deliberation involving medical or psychiatric records of individuals.**
- 551.084 Investigation; exclusion of witness from hearing.**
- 551.087 Deliberation regarding economic development negotiation.**
- 551.088 Deliberation regarding test item.**

AGENDA

1. Judge Hurley: Call to order.
2. Judge Hurley: Prayer; Pledge of Allegiance.
3. Public Comments:
4. Andrea Rathmell: Discuss and/or take appropriate action concerning reading and approving a Safer Path proclamation declaring February as Teen Dating Violence Awareness Month in Atascosa County.
5. Belia Valenzuela: Discuss and/or take appropriate action concerning a presentation by Belong-a division of St. Jude's Ranch for Children.
6. Don Penny: Discuss and/or take appropriate action concerning an update on current COVID-19 Roger Garcia: situation, needs and response.
7. Don Penny: Discuss and/or take appropriate action concerning personnel:
New Employee: Ricardo Rodriguez
Position: Part-time EMT-P
Pay Rate: \$12.00 hourly
Salary Budget Area: 041-400-518
Physical/Drug: N/A
Start Date: 02-14-2022

8. Audrey Gossett Louis: Discuss and/or take appropriate action concerning personnel:
New Employee: Maria Veronica Magana
Position: Administration Assistant
Pay Rate: \$33,000.00 annually with benefits
Salary Budget Area: 047-400-404
Physical/Drug: pending
Start Date: 02-14-2022
9. Dru Benavides: A. Discuss and/or take appropriate action concerning the Annual Interpretation presented by Texas A&M Agrilife Extension Service of Atascosa County staff.

B. Discuss and/or take appropriate action concerning presentation of the New Assistant County Agent.
10. Loretta Holley: Discuss and/or take appropriate action concerning personnel:
Existing Employee: Clarissa Acosta
Position: Deputy TAC
Pay Rate: Tier I, \$38,087.34 annually
Salary Budget Area: 012-444-402
Physical/Drug: n/a
Start Date: 02-14-2022
11. Judge Wilson: Discuss and/or take appropriate action concerning personnel:
Existing Employee: Nancy Swenson
Position: Court Coordinator I
Pay Rate: \$50,086.87 annually
Salary Budget Area: 043-400-403
Physical/Drug: N/A
Start Date: 02-01-2022
12. Lori Riley: Discuss and/or take appropriate action concerning personnel:
New Employee: Shelley Demarest Hoefer
Position: Assistant Court Coordinator
Pay Rate: \$30,000.00 annually
Salary Budget Area: 043-400-405
Physical/Drug: pending
Start Date: 02-14-2022
13. Const. Mares: Discuss and/or take appropriate action concerning approving the 2021 Racial Profiling Report for Pct. 1.
14. Const. Richter: Discuss and/or take appropriate action concerning approving the 2021 Racial Profiling Report for Pct. 2.
15. Const. Thompson: Discuss and/or take appropriate action concerning approving the 2021 Racial Profiling Report for Pct. 3.

16. Const. Meadows: Discuss and/or take appropriate action concerning approving the 2021 Racial Profiling Report for Pct. 4.

17. Daniella Martinez: Discuss and/or take appropriate action concerning personnel:
 - New Employee: Kasey Delgado
 - Position: Entry Level Juvenile Supervision Officer
 - Pay Rate: \$28,000.00 annually
 - Salary Budget Area: 039-400-562
 - Physical/Drug: Pending
 - Start Date: 02-21-2022
 - New Employee: Patricia Hatfield
 - Position: Part-time Control Room Tech
 - Pay Rate: \$12.00 per hour
 - Salary Budget Area: 039-400-562
 - Physical/Drug: Pending
 - Start Date: 02-21-2022

18. Laura Pawelek: Discuss and/or take appropriate action concerning approving the January 2022 Treasurer's Report Order for publication in the local newspaper and county website.

19. Diane Gonzales: Discuss and/or take appropriate action concerning approving the Commissioners Court minutes for December 2021.

20. Britni Van Curan: Discuss and/or take appropriate action concerning changing the right of way width on Tables 1 and 2 in the Subdivision Ordinance.

21. Britni Van Curan: Discuss and/or take appropriate action concerning changing the definition of Subdivision in the Atascosa County Subdivision Ordinance.

22. Roger Garcia: Discuss and/or take appropriate action to move the Sanitation Department (Rex Newman) from Animal Control (Henry Dominguez) supervision to Fire Marshal/Emergency Management (Roger Garcia) supervision. The request is being made in an attempt to simplify permitting processes in the County.

23. Sheriff Soward: Discuss and/or take appropriate action concerning personnel:
 - New Employee: Adam Figueroa
 - Position: Bailiff/Courthouse Security
 - Pay Rate: Tier I, \$49,898.61 annual, 40 hrs., \$600 annual 1st responder pay, \$120 mo. uniform, 90 day Co. probation, 1 yr. Agency prob.
 - Salary Budget Area: 059-400-402
 - Physical/Drug: complete
 - Start Date: 02-15-2022

New Employee: Rodney Wigley
Position: Patrol Deputy Sheriff
Pay Rate: Tier II, \$47,898.61 annual, 171 Fluctuating, \$600 annual 1st responder pay, \$120 mo. uniform, \$175 mo. Holiday, 90 day Co. probation, 1 yr. Agency prob.
Salary Budget Area: 012-440-410
Physical/Drug: complete
Start Date: 02-15-2022

New Employee: Stephanie Ariciaga
Position: Corrections Officer
Pay Rate: Tier II, \$43,062.61 annual, 171 Fluctuating, \$120 mo. uniform, \$150 mo. holiday \$600 annual 1st responder pay, 90 day Co. probation, 1 yr. Agency prob.
Salary Budget Area: 012-442-562
Physical/Drug: complete
Start Date: 02-15-2022

New Employee: Felipe Hernandez
Position: Corrections Officer
Pay Rate: Tier II, \$43,062.61 annual, 171 Fluctuating, \$120 mo. uniform, \$150 mo. holiday \$600 annual 1st responder pay, 90 day Co. probation, 1 yr. Agency prob.
Salary Budget Area: 012-442-562
Physical/Drug: pending
Start Date: 02-21-2022

New Employee: Desirae Espinoza
Position: Corrections Officer
Pay Rate: Tier II, \$43,062.61 annual, 171 Fluctuating, \$120 mo. uniform, \$150 mo. holiday \$600 annual 1st responder pay, 90 day Co. probation, 1 yr. Agency prob.
Salary Budget Area: 012-442-562
Physical/Drug: pending
Start Date: 02-21-2022

24. Sheriff Soward: Discuss and/or take appropriate action concerning approving the proposed quote in the amount of \$14,535,75 from Stor-Mor Portable Buildings for a 14'x24' building to replace the existing ACSO Maintenance Shop. Quote is within the approved Capital Outlay 2022 budget. See attached.
25. Sheriff Soward: Discuss and/or take appropriate action concerning approving the following from the approved 2022 Capital Outlay budget: one (1) WatchGuard Warranty, \$27,811.25; seven (7) Portable Radios, \$24,264.66; six (6) (x 2 Tasers) plus accessories, \$16,197.00; four (4) Patrol Tahoes at \$34,934.00 each, \$139,736.00; one (1) Patrol Truck \$31,827.00; three (3) CID Trucks at \$33,401.00 each, \$100,203.00; three (3) Buy Board Fees at \$400.00 each, \$1,200.00; and Emergency Lights, Sirens, Cages and Installation, \$42,000.00 for a grand total of \$383,238.59. See attached.

26. Sheriff Soward: Discuss and/or take appropriate action concerning approving the Atascosa County Sheriff's Office 2021 Jail/Booking and Inmate Housing Report.
27. Sheriff Soward: Discuss and/or take appropriate action concerning approving the Atascosa County Sheriff's Office 2021 Annual Activity Report.
28. Sheriff Soward: Discuss and or take appropriate action concerning approving the Atascosa County Sheriff's Office 2021 Training Report.
29. Sheriff Soward: Discuss and/or take appropriate action concerning approving the Atascosa County Sheriff's Office 2021 Racial Profiling Report.
30. Com. Gillespie: Discuss and/or take appropriate action concerning issuing McCoy Water Supply Corporation a permit for a road bore located in Pct. 1 at 1234 Briones Road, Poteet for Maria Suarez.
31. Com. Gillespie: Discuss and/or take appropriate action concerning issuing McCoy Water Supply Corporation a permit for a road bore located in Pct. 1 at 1545 Coble Road, Poteet for Joe Rios.
32. Com. Riley: Discuss and/or take appropriate action concerning issuing McCoy Water Supply Corporation a permit for a road bore located in Pct. 4 at 391 West Trail, Pleasanton for Eimy Gonzalez.
33. Com. Riley: Discuss and/or take appropriate action concerning granting EOG Resources a temporary waterline permit for a 3" freshwater line on the east side of CR 413 for 3 miles from Hwy. 791 then crossing through culvert to the west side of CR 413 for 5 miles cross back to east side of CR 413 for .9 miles then exiting CR 413 to location. Check #103 for 1,000.00 has been given to the Treasurer's office.
34. Judge Hurley: Discuss and/or take appropriate action concerning approving a Paid Quarantine Leave Policy for fire fighters, peace officers, detention officers and emergency medical technicians employed by Atascosa County as required by House Bill 2073.
35. Judge Hurley: Discuss and or take appropriate action on approving a plan for covid coverage to ensure the Atascosa County EMS and Atascosa County Detention Center offices can function at full capacity. This will be for those individuals who are working on their day off to cover for someone who is out with covid. Separate timesheets for covid coverage will be required. This is to be paid at the appropriate rate of pay depending on hours worked from the American Rescue Plan funds (CSLFRF Eligible Expenses 012-487-505).

36.

EXECUTIVE SESSION

The Regular Session of the Atascosa County Commissioners Court will now recess in order to convene in Executive Session per Texas Government Code 551.071 to consult with the County Attorney.

37.

OPEN SESSION

38. Tracy Barrera: On December 13, 2021, Commissioners Court approved the following: "Discuss and/or take appropriate action concerning approval to purchase a new A/C unit for the Atascosa County Jail, control room. The total estimation from Arrow Air & Refrigeration is a total \$7,316.00. This is an unexpected expense and if approved will be charged to Capital Outlay, Unanticipated Capital Need, 012-468-707."

Discuss and/or take appropriate action to clarify and approve to be charged to Capital Outlay in the 2022 budget year.

39. Tracy Barrera: A. Discuss and/or take appropriate action concerning approval to charge the purchase of permits/orders on Card Services Center in the amount of \$149.65 to Capital Outlay, 012-468-707, 2021 budget for Road & Bridge PCT2 – New Yard.

B. Discuss and/or take appropriate action concerning approval to charge the following purchases to Capital Outlay, 012-468-707, 2022 budget for Road & Bridge PCT2 – New Yard.

- The cost of permits/orders on Card Services Center in the amount of \$210.13.
- The cost of dumpsters for trash removal to Earth C in the amount of \$16,910.80.
- The cost of tire disposal to Ramos Tires in the amount of \$703.00.

40. Judge Hurley: **Discuss, review and take action to accept and/or approve any invoices and payroll.**
Tracy Barrera:

41. Judge Hurley: **Discuss and/or take appropriate action concerning the following 2021 budget line item adjustments and/or budget amendments for the following: See attached.**
Tracy Barrera:

County Attorney:

Moving funds from:

012-404-610, Conference, \$5,190.69

To:

012-404-433, State Supplement – County Atty, \$0.04

012-404-601, Vehicle Maintenance, \$5,190.65

Crime Stoppers:

Moving funds from:

012-468-636, Contingency Fund, \$769.03

To:

012-420-655, Vacation Longevity, \$769.03

County Judge:

Moving funds from:

012-424-610, Conference, \$0.02

To:

012-424-491, Retirement, \$0.02

Court Expense:

Moving funds from:

012-436-709, Fel Capital (Non-Death), \$12,197.42

012-436-731, Flat Fee, \$99,600.00

To:

012-436-700, Fel Other Expenses, \$5,875.00
012-436-703, Fel 1st Degree (Out of Court), \$2,065.50
012-436-724, Fel 1st Degree (In Court), \$5,600.00
012-436-727, Fel 2nd Degree (In Court), \$600.00
012-436-730, Fel 3rd Degree SJ (In Court), \$7,000.00
012-436-738, Add 1 Felony Case, \$2,800.00
012-436-833, CT Appointed Attorney, \$9,648.75
012-436-835, CT Appointed Atty-District, \$59,650.50
012-436-840, CT Cost Interpreters, \$6,429.00
012-436-842, CT Cost Other Litigation Exp, \$7,875.25
012-436-845, Court Appt Atty - 81st Dist., \$4,253.42

Sheriff Department:

Moving funds from:

012-440-601, Car Repair - Sheriff, \$8,650.00

To:

012-440-503, Gas, Oil & Service Sta. Exp., \$7,690.00
012-440-504, Batteries, Tires & Tubes, \$840.00
012-440-628, Postage, \$120.00

Sheriff Department - Jail:

Moving funds from:

012-442-562, Salary, Correctional Officers, \$123,058.00
012-442-609, Training, \$4,876.00
012-442-630, Prisoner Care, \$40,000.00

To:

012-442-404, Salary, Overtime Pay, \$120,597.91
012-442-427, Salary, Nurse Tech., \$124.55
012-442-531, Jail Groceries, \$38,160.00
012-442-549, Janitorial Supplies, \$3,947.00
012-442-561, Salary, Correctional Officers Supervisors, \$2,335.54
012-442-635, Machine Maintenance, \$2,769.00

Tax Assessor-Collector:

Moving funds from:

012-444-501, Office Supplies, \$1,000.00

To:

012-444-628, Postage, \$1,000.00

Building and Yards:

Moving funds from:

012-468-636, Contingency Fund, \$29,588.35
012-460-402, Salary, Janitors, \$3,369.35
012-460-491, Retirement, \$316.18
012-460-493, Social Security, \$2,028.62
012-460-549, Janitorial Supplies, \$8,419.50
012-460-601, Maintenance - Truck, \$796.00
012-460-616, Generator Maintenance, \$4,372.57
012-460-655, Vacation Longevity, \$762.38

To:

012-460-635, Repairs & Replacements, \$1,152.17
012-460-636, Uniforms / Supplies Expense, \$17,862.57
012-460-642, Insect Control, \$1,066.00
012-460-698, Sanitary Landfill, \$29,572.21

Utilities:

Moving funds from:

012-462-757, County Communications Tower, \$72,284.51

To:

012-462-741, Off Premise, \$3,351.08
012-462-743, Jail & Radio Tower, \$28,018.14
012-462-744, Annex Building, \$1,076.38
012-462-746, JP#1 Office, \$150.36
012-462-750, Leming School, \$5,024.43
012-462-754, County Cell Phones / Air Cards, \$34,664.12

Miscellaneous:

Moving funds from:

012-468-613, Redistricting, \$50,000.00
012-468-636, Contingency Fund, \$20,000.00
012-468-680, Lawsuits, \$15,000.00
012-468-704, County Appraisal Board, \$25,767.74

To:

012-468-490, Justice of the Peace Refunds, \$5,815.51
012-468-620, Dues & Membership, \$454.14
012-468-623, Bond Premiums, \$6,116.00
012-468-625, Miscellaneous, \$39,038.81
012-468-647, Legal Notices, \$1,047.50
012-468-689, Septic Tank Fees, \$1,630.00
012-468-690, Auditing, \$5,500.00
012-468-692, Refunds, \$14,813.62
012-468-694, Copier Expense, \$14,081.84
012-468-709, Insurance -General Liability -Property Damage, \$3,185.70
012-468-722, Linebarger JP Collection Fee, \$19,084.62

DPS:

Moving funds from:

012-470-637, Telephone, \$59.02

To:

012-470-501, Office Supplies, \$59.02

Statutory County Judge:

Moving funds from:

012-474-635, Machine Maintenance, \$782.95

To:

012-474-501, Office Supplies, \$582.95
012-474-628, Postage, \$200.00

Animal Control:

Moving funds from:

012-478-404, Salary, Kennel Tech, \$1,700.00

012-478-488, Holiday Pay, \$1,800.00

012-478-493, Social Security, \$2,000.00

012-478-510, Animal Food \$2,058.77

To:

012-478-507, Laboratory Services, \$637.75

012-478-601, Vehicle Maintenance / Fuel, \$2,678.32

012-478-625, Cleaning Supplies, \$575.86

012-478-668, Voucher Payments / Refunds, \$3,666.84

Road & Bridge-PCT2:

Moving funds from:

022-400-623, Bond Premium, \$121.54

To:

022-400-641, Utilities, \$121.54

Road & Bridge-PCT4:

Moving funds from:

024-400-506, Materials, \$29,932.21

To:

024-400-504, Batteries/Tires/Machine/Repairs, \$4,849.35

024-400-611, Contract Work/Machine Hire, \$25,082.86

District Attorney:

Moving funds from:

047-400-403, Salary, Sec., \$2,754.82

047-400-438, Salary, 7th Asst DA, \$2,840.92

047-400-492, Insurance - Hospital, \$6,000.00

047-400-505, Vehicle Fuel, \$13,651.00

047-400-639, Travel / Victim, \$1,583.00

To:

047-400-402, Salary, Secretary, \$302.11

047-400-405, Asst DA Longevity, \$2,425.99

047-400-406, Salary, Investigator K-9, \$1,764.99

047-400-501, Office Supplies, \$4,627.22

047-400-625, Misc., \$1,575.52

047-400-635, Machine Maintenance, \$14,043.53

047-400-637, Telephone, \$2,090.38

42. Judge Hurley: Discuss and/or take appropriate action concerning the following 2022 budget
Tracy Barrera: line item adjustments and/or budget amendments for the following: See attached.

Juvenile Salaries & Services - Line-Item Adjustment:

Moving funds from:

067-400-610, Conference, \$400.00

To:

067-400-549, Janitor Supplies, \$100.00

067-400-628, Postage, \$300.00

TJPC-A 81st & 218th District – Budget Amendment:

This increase is due to TJPC granting an additional \$4,348.00, this increases the overall budget to \$493,112.00.

Increasing Revenue:

095-300-306, Grant, increased by \$4,348.00 to a new total of \$492,512.00

Increasing Expenses:

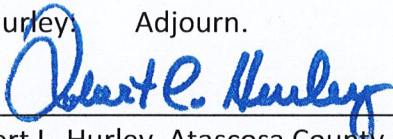
095-400-645, Residential Services, increased by \$4,348.00 to a new total of \$41,142.00

43. Judge Hurley: Discuss, review and take action on reports submitted.

Tracy Barrera:

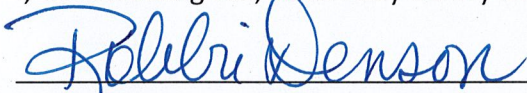
44. **COMMENTS FROM COMMISSIONERS COURT (No Action Can Be Taken).** The next Regular Commissioners Court Meeting is set for Monday, February 28.

45. Judge Hurley: Adjourn.



Robert L. Hurley, Atascosa County Judge

I, the undersigned, do hereby certify that this notice was posted by 8:45 a.m., on Friday, February 11.



Robbie Denson, Court Coordinator

This meeting site is accessible to individuals with disabilities and to the general public.